

English/Nepali Translation

Dispatch No.: 682

Email dbyashreetha41@gmail.com

Dedicated to adventurous sports and tourism promotion

# Nepal Automobiles' Association (NASA)

## Constitution

### Preamble:

Within the national territory of Nepal adventurous sports and tourism, motor, motor-cycle, go-karting and auto sports related with developing, spreading, managing in the international level related with auto adventurous games for promoting the participation of Nepal and developing Nepal as an International Centre of adventurous sports and tourism, motor, motor-cycle, go-karting and auto sports related sector, in order to add value in the prestige of Nepal through the medium of games to contribute to the nation for its national integrity, tourism promotion, economic and social development including the right, benefit and welfare of the sportsmen, coaches of these adventurous sports and tourism, motor, motor-cycle, go-karting and auto sports related sectors and it felt necessitated to integrate these types of interested sports related various organization, association, institutions and to operate Campaign for spreading out awareness of safe journey and to minimize the traffic accident related with road safety transportation, this Nepal Automobiles' Association is established.

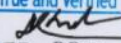
### Chapter – 1

(Short title and commencement)

#### 1. Short title and commencement:

- a) This Constitution may be called as the "Constitution of Nepal Automobiles' Association (NASA), 2065 B.S. as amended in 2071 B.S.



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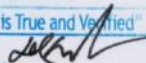
- b) This Constitution shall be deemed to have come in to force from the date approved by the National Sports Council.

2. Definition:

Unless subject or the context otherwise requires in this Constitution:

- a) Automobile sports means mainly motor, motorcycle, go-karts including all kinds of sports related with auto mobile sports.
- b) "Nepal Automobiles' Association (NASA)" is called to that "Nepal Automobiles' Association (NASA)" established under the Section 3 of this Constitution.
- c) "Constitution of Nepal Automobiles' Association (NASA)" shall indicate to that "Constitution of Nepal Automobiles' Association (NASA), 2065 B.S. amended in 2071 B.S.
- d) General assembly means the supreme body of "Nepal Automobiles' Association (NASA)" established as general assembly pursuant to Section 10.
- e) "Executive Committee" means the Central, District and Committee. This word indicates to the Ad-hoc Committee as well.
- f) "Technical Committee" means referee, judge and the technical committee of g) "District Association" means the Association formed according Section 8 of this Constitution coaches.
- g) "Regional Association" means the Regional Association formed pursuant to section 8 of this constitution.
- h) "Council" means the National Sports Development Council established pursuant to Sports Development Act, 2048 BS (1992 AD).
- i) "Olympic Committee" means that "Olympic Committee" which is recognized by the International Olympic Committee.
- j) "Chairperson" means the Chairperson of NASA.



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- k) "Vice-chairperson" means the Vice-chairperson of NASA.
- l) "General Secretary" means the general secretary of NASA.
- m) "Secretary" means the secretary of NASA.
- n) "Treasurer" means the treasurer of NASA.
- o) "Vice-treasurer" means the vice treasurer of NASA.
- p) "Member" means member of executive committee. Latter, this word indicates the, vice-, general secretary, secretary, treasurer, vice-treasurer of the association.
- q) "Ordinary Member" means that person who has obtained the ordinary membership of NASA.
- r) "Coach" means the person recognition given by NASA as coach for doing adventurous and tourism sports.
- s) "Donor" means that person, organization, institution or foundation or enterprise recognition given by NASA for providing economic and physical support for development and extension of/spreading out Nepal's motor sports as well as motoring sport.
- t) "Expert" means the person having skill in the section of motor, motoring, automobile, mobility, and tourism and road safety.
- u) "Prescribed or as prescribed" means the rules and regulations framed under this Constitution or prescribed or as prescribed by central executive committee.
- v) "International Federation" means that international federation or body or authority related to automobile, mobility and tourism sector.



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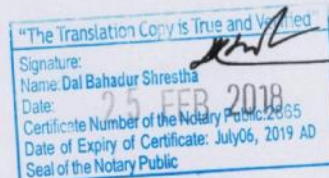
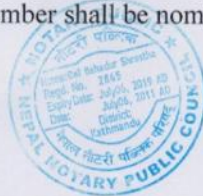
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## Chapter 2

### (Establishment and Objective of Association)

#### 3. Establishment and Objective of Association:

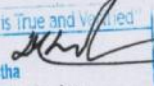
- 1) Nepal Automobiles' Association (NASA) is registered and established in national level as per prevailing law of Nepal and under the rules, regulations and directives of national sports council in order to develop and expand tourism, mobility, automobile, auto-sports, motorcycle and motor.
- 2) There shall be maximum 21 members in the executive committee of NASA as follows:
  - a) Chairperson-1
  - b) Vice-chairperson- 3 (two elected, one nominated)
  - c) General secretary-1
  - d) Secretary-4 (two elected, two nominated)
  - e) Treasurer-1
  - f) Joint-treasurer-1
  - g) Members-10 persons
- 3) According to sub-section 2, there shall be chairperson 1, vice-chairperson -2, general secretary-1, secretary-2, treasurer-1 and fifty percent members shall be elected from the general assembly.
- 4) Except the elected officials pursuant to sub-section 3 of section 3 of the Constitution, other remaining position of members and vice-chairperson shall be nominated by the executive committee as vice-chairperson -1, secretary-2, joint-treasurer-1 and members-4; whereas, remaining one member shall be nominated by the council.



- 5) The Nepalese Citizen shall be ex-officio member of NASA, who is the member of the International, Asian or South Asian Association related to motor as well as motor cycle sports.
- 6) In NASA, there shall be formation of technical committee comprised of referee, judge and coaches. This committee shall work according to the policy and directive of NASA.
- 7) While establishing NASA there must be establishment of executive committee in at least in 10 covering each development region. In order to establish district association, there needs to be at least three level associations
- 8) District association and association shall be established upon the approval of central executive committee.
- 9) The tenure of elected and nominated members of NASA shall be of four years. The tenure of nominated members also shall be started from the date of elected members.
- 4) Objectives of Nepal Automobiles Association (NASA):
  - 1) As per the prevalent laws and policy & directive of national sports council, the objectives and functions of the association shall be as follows subject to coordination with the relevant authorities:
    - a) To promote interest in the sports related with Motor, motorcycle, karting and auto sports.
    - b) Promote actively internal and external tourism through all the sports related to motor sports.
    - c) Promote Nepal as centre of world adventurous motor sports and tourist sports by organizing international and



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national competition, making the participation of sportsmen/players coaches and officials.

- d) Emphasize for proper development and expansion of motor and touring sports throughout the country.
- e) To do or made to do essential works for the right, interest and welfare of the players and coaches of motoring sports.
- f) Providing basic infrastructure and technical people for the development and expansion of motoring sports
- g) By the medium of motoring sports, doing economic and social development of the nation emphasize to add value in the honor and prestige of the nation in the international level.
- h) Unite/integrate all the associations and institutions related to adventurous sports and focus collectively in the promotion of tourism sports.
- i) To product sportsmen and coaches of international level by organizing and conducting competition of international standard through trainings, meetings, seminars, workshops in adventurous motoring sports.
- j) To establish Nepal as the center of Asian motoring sports.
- k) To affiliate all the clubs related to road and transport in adventurous sports and mobility.
- l) Joining hands together with association and institutions related to natural environment and tourism by



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maintaining a balance between sports, tourism, nature and environment.

- m) To promote external and internal tourism through drive tourism.
  - n) To publish or made to publish bulletins, books, newspapers for the giving information of sports.
  - o) To manage or made to manage the economic assistance to make self-independence to the association.
  - p) Doing other social responsible activities like safety road along with sports.
  - q) Launch campaign to bring public awareness about traffic rules and safety rule and responsible vehicle owners.
  - r) To be active for road safety and joining hand with governmental and non-governmental organization for it.
  - s) To bring awareness program for vehicle pollution control and alternative fuel.
  - t) Running training centers as well as provide driving license to the members.
  - u) Run various activities related to mobility.
- 5) Association shall be organized institution:
1. This association shall be sovereign, continued, independent, inherited organized institution.
  2. There shall be a separate seal for all the functions of the association.
  3. Association shall have right as a person to obtain, use and sell of movable and immovable property including other provision.



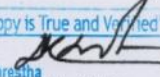
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4. Association can sue to other or can be sued by other in its name as a person.
  5. The association shall have its own separate flag. The flag of the association shall be as mentioned in schedule-1.
- 6) NASA's office:
- i. Headquarters of NASA shall be located in Kathmandu.
  - ii. There shall be offices as secretariat for functioning of the secretariat of district association.
  - iii. The association can open contact office within Nepal as per requirement.
- 7) Meeting of NASA:
1. General Secretary shall convene the meeting stating the date, time and place with the consent of chairperson. Meeting shall be held once in every six months.
  2. It shall be assumed that the quorum has reached in presence of at least 51% members of total members to conduct meeting of the general assembly and executive committee.
  3. In the absence of chairperson, the senior most vice chairperson among the vice chairpersons shall chair the meeting. The general secretary shall chair the meeting in the absence of chairperson and vice-chairperson.
  4. Opinion of majority vote shall be accepted in the meeting. In the event of equal vote, deciding vote shall be casted by the chairperson.
  5. Minutes book of the meeting shall be verified by the chairperson and general secretary



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6. Without conflicting sub-section (1), (2), (3), (4) and (5), in the district association meeting, the district association can take self-decision. But, if any procedural provision added that shall be also implemented.
  7. The other procedural provision related with meeting shall be as determined by the association.
- 8) Formation of district association:
- 1) District Association can be established according to the need under the preview of association. Likewise, association can be established in the potential s where motoring sports can be developed.
  - 2) According to sub-section 1, the office bearers and members of the district and association of NASA shall be as follows:
    - a) Chairperson-1
    - b) Vice-chairperson-2
    - c) Secretary-1
    - d) Treasurer-1
    - e) Member- maximum 5 persons
  - 3) In the district association established according to sub-section 1, shall have chairperson -1, vice chairperson -1, general secretary -1, treasurer -1 and 50%of the members shall be elected from district assembly.
  - 4) After election of members according to sub-section -2, the remaining members vice -chairperson -1 shall be nominated by the chairperson and members-2 shall be nominated by district sports development committee and rest members shall be nominated by district executive committee.
  - 5) Nomination of at least 2 ladies is mandatory in the district association by adopting any process.



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- 6) The tenure of elected or nominated members of the executive committee of district association shall be of 3 years. It is assumed that the tenure of nominated office bearers and members shall be counted from the starting day of the elected members.
  - 7) The right, duty and responsibility of district association, shall be as prescribed by central executive committee.
  - 8) While forming or electing district association it must be done under the coordination of related district sports development committee or must be done under the coordination of representative of one level higher association.
  - 9) The election of ad-hoc committee of district association shall be conducted within three months after the election of central association.
9. Formation of association:
1. Association can be established/formed according to the need under the preview of association according to sub-section 1, in the where the motoring sports can be developed.
  2. According to sub-section 1, the office bearers and members of the association of NASA shall be as follows:
    - a) Chairperson-1
    - b) Vice-chairperson-2
    - c) Secretary-1
    - d) Treasurer-1
    - e) Member- maximum 5 persons
  3. In the association established according to sub-section 1, shall have chairperson -1, vice chairperson -1, general secretary -1, treasurer -1 and 50%of the members shall be elected from assembly.



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4. After election of members according to sub-section -2, the remaining members vice -chairperson -1 shall be nominated by the chairperson and members-1 shall be nominated by sports development committee and rest members shall be nominated by executive committee.
5. Nomination of at least 2 ladies is mandatory in the association by adopting any process.
6. The tenure of elected or nominated members of the executive committee of association shall be of 3 years. It is assumed that the tenure of nominated office bearers and members shall be counted from the starting day of the elected members.
7. The right, duty and responsibility of association, shall be as prescribed by central executive committee.
8. While forming or electing associations it must be done under the coordination of related sports development committee or must be done under the coordination of representative of one level higher association.
9. The election of ad-hoc committee of association shall be conducted within three months after the election of central association.

### Chapter - 3

#### (General Assembly)

10. General Assembly:
  1. Central general assembly of Nepal Automobiles' Association (NASA) shall be formed as under.
    - a) 3 persons from each district association to central general assembly including representatives. But, this provision applies in the condition only when district association is formed.

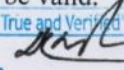


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- b) 5 representatives from technical committee/experts who may be nominated or elected.
  - c) 2 representatives from each association. But, there shall be only one representative from each if there is more than 30 association.
  - d) Maximum 1 representative from each club members
  - e) The sportsmen participated in the Olympic sports related with motor and motorcycles and Nepalese citizens who is executive member of International Federation or an executive member of Asian and South Asian Association related with motor and motorcycles shall be a member of central general assembly of NASA.
  - f) It shall be assumed that the tenure of the members elected from the region is expired; if, ad-hoc committee is formed after dissolution of central federation or upon expiry of tenure of office bearers of central executive committee.
- 2) Except the provision pursuant to Sub-section (1), Association can assign any person as an observer, representative, to participate in the general meeting of Nepal Automobiles' Association (NASA), but such representative shall have no right to vote.
  - 3) Upon completion of tenure of district associations and officer bearers of executive committees, the district federation of association has to conduct election completing the procedures as provisioned in this constitution and sent to the elected or nominated member to be the member (representative) of general assembly. Persons who are sent to be the member (representative) of general assembly without fulfilling the above procedural process of this constitution shall not be valid.



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- 4) Those office bearers of central executive committee, who could not be elected during the election of central executive committee, shall be assumed that the membership of such not elected member (representative) automatically ended from the general assembly.

11) Function, duty and right of general assembly:

- (1) The function, duty and right of the central general assembly of the association shall be as follows:
- a) Annual general assembly of the association shall be held ones in a year. But, to call the meeting of special general assembly or other meeting of general assembly by the executive committee shall not be assumed that this sub-section has intervened.
  - b) If the one forth member of general assembly makes a written request to call a meeting of general assembly on any subject then the federation of association can call the special general meeting to be held within two months.
  - c) Association can call the general assembly meeting by giving notice 21 days in advance and the special general assembly meeting by giving notice 7 days in advance.
  - d) At least 51% of the total members of general assembly shall have to be present to meet the quorum in the meeting of general assembly. But, if the quorum could not be met on the first day, then on the next day, it shall be assumed that the quorum of general assembly has met to conduct the meeting despite present of whatever percent of members.
  - e) In the absence of chairperson, vice chairperson shall chair the meeting. In the absence of vice-chairperson, the selected

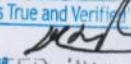


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member among the present members of the general assembly shall chair the meeting

- f) The agenda to be decided in the general assembly shall have to be submitted by the executive committee as proposal.
- g) Except election, the opinion of members for and against the submitted agenda can be obtained by raising hands. In case of necessity, secret election can be made. On the occasion of equal votes, the chairperson can cast the decisive vote.
- h) Opinion of majority vote of the present members shall be accepted in the meeting. The minute of the meeting shall be verified by the chairperson and representatives of general assembly.
- i) In the minute book, the decision of general assembly shall be recorded.
- j) In general assembly, the agenda submitted by executive committee shall be discussed and decided
- k) The members of central executive committee shall be elected as prescribed in this constitution.
- l) To appoint auditor and determine his/her remuneration.
- m) To discuss and decide on the report of auditor.
- n) To endorse/pass the annual program and budget.
- o) To provide essential advice and direction to the executive committee of association.
- p) To provide essential advice and direction to the executive committee of association.
- q) In case of proposal of non-confidence, the agenda will be discussed in the meeting and if decided to pass the proposal of



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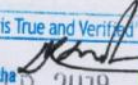
non-confidence, an ad-hoc committee shall be formed until new election.

- r) The member of general assembly must put forth agenda of discussion before three days to executive committee. In this the executive committee can take decision but they cannot register the proposal of non-confidence through the agenda.
- s) If proposal submitted in general assembly for amendment of Constitution that must be endorsed by two third majorities of the present members in the general assembly; only then it shall be assumed that the proposal of amendment has been approved.
- t) To provide necessary direction to the executive committee and to pass relevant proposal as and when required according to demand of time.
- u) To do or made to do appropriate and necessary action regarding implementation of objective of the Federation of Association.
- v) The work of the secretariat of general assembly shall be performed from the office or secretariat of executive committee.

12. District general assembly:

- 1. The district general assembly of NASA shall have the following members.
  - a) The member of district executive committee of NASA.
  - b) 3 representative each elected from every association to the relevant district assembly
- 2. 2 persons nominated from expert and coaches of motor sports and auto field.



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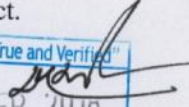
3. The central executive members of the association and/or officer bearers and members of relevant sector.
4. The district executive committee can assign any representative to participate as an invigilator in the district general meeting. But, such invigilator shall have no voting right.
5. The meeting of district general assembly can prescribe its own procedure of meeting without being conflicted to related procedure of meeting.
6. Function, duty and rights of district general assembly shall be as follows:
  - a) To pass annual budget and program.
  - b) To elect district executive committee members according to the constitution.
  - c) In order to obtain the objective of association, to perform other functions under direction of the central executive committee.
  - d) The function, duty and right of district general assembly shall be as prescribed by the association of central federation.

13) District general assembly:

1. The district general assembly of NASA shall have the following members
  - a) Members of district general assembly of NASA
  - b) The representative selected from the relevant sector for district assembly
2. 2 persons nominated from expert and coaches of motor sports and auto field.
3. The existing office bearers and members of central executive committee of the association sent from the relevant district.



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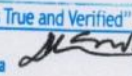
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4. The district executive committee can assign any representative to participate as an invigilator in the district general meeting. But, such invigilator shall have no voting right.
  5. The meeting of district general assembly can prescribe its own procedure of meeting without being conflicted to related procedure of meeting.
  6. Function, duty and rights of district general assembly shall be as follows:
    - a) To pass annual budget and program.
    - b) To elect district executive committee members according to the constitution.
    - c) In order to obtain the objective of association, to perform other functions under direction of the central executive committee.
    - d) The function, duty and right of district general assembly shall be as
14. Empowered to issue Directive:
- (1) The Central Executive Committee of NASA can frame separate Directive for operations of regular function related with right, duty and function of district and regional general assembly and for office bearer and members of Central Executive Committee. But, this section shall not intervene to suspend the right, duty and functionary member of district or regional assembly and member of district or regional committee if he or she is doing any function against the objective of this Association.



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## Chapter-4

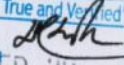
(Function, duty and right of executive committee)

### 15. Function, duty and right of executive committee:

In addition to the prevailing laws and directives of council, the functions, duties and rights of the mountaineering sports federation of Nepal shall be as follows:

- a) To perform or made to perform the functions as prescribed in Acts, Constitution, rules and regulation which are said to be executed by the central committee of the Association.
- b) To be active on sports development and expansion.
- c) To regulate the functions to achieve the objective of the federation. To arrange and conduct district, regional and national competition and manage the program of international competition.
- d) Preparation of annual budget and program and submission for approval of in the meeting of general assembly.
- e) Coordinating with international federation, federations engaged in motor sports, road and vehicle including auto mobiles.
- f) To operate or made to operate program after determining financial source and raise the fund of Association.
- g) To frame necessary rules regarding personnel, financial and other necessary rules and to submit to the general assembly for approval.
- h) To coordinate and contact with other associations, federation of association for development and expansion of sports.
- i) To coordinate between/among the regional associations and district associations and to provide directions according to need remained under the Federation.



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- j) To constitute various secretariats, committee and departments under the Federation and to delegate power according to need for operations of various action.
- k) To discuss about the proposal of providing membership, to decide on the agenda if any dispute arises to provide membership or not and to provide direction to the district executive committee accordingly.
- l) Made to do annual audit of the association.
- m) To achieve the objective of the association and to lead for the purpose of development and expansion in the sector of motor sports, road, transport and auto mobile as per the direction of National Sports Council and Government of Nepal to provide suggestion, opinions and recommendation to the National Sports Council, Nepal Olympic Committee and Government of Nepal and to go ahead coordinating with other necessary and relevant associations.
- n) To keep record of the sportsmen of auto mobile sector, coaches and to run such programme that can provide possible contribution towards the interest, benefit and welfare of the sportsmen of national and international level.
- o) To take action or made to take action for solution of the problems seen for development of motor sports and to achieve this goal to coordinate and to request with relevant authority.
- p) To participate or to send representative to participate in the meeting and seminars. To organize or made to organize meeting and seminars by self also.
- q) After completion of the necessary process of Olympic Committee and as per prevailing laws to send representative to participate in the international level's competition or training, meeting, seminars,



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workshop etc. And reciprocally to organize such level's competition or training, meeting, seminars, workshop etc.

- r) To prescribe the right, duty and function of the office bearers of district and regional association providing necessary guidelines.
- s) To delegate power/authority to be used by General Secretary and by the Officer's Level Office Bearers.
- t) In order to perform various function of the association, to constitute various committees and departments and to prescribe their right, duty, function and tenure.
- u) To fix various membership fee. It shall not be assumed that this part has made any intervention to increase the fee.
- v) In order to achieve the objective of the Association to do relevant appreciative work.
- w) To provide guidance and to take disciplinary action to the association and committee according to need who are under the Federation.
- x) To provide affiliation to the motor sports related Association, Organization and Institution and to keep close coordination with road and transport Association, Organization and Institution and go ahead.
- y) To take disciplinary action against the association, club, event, sportsman, referee, coach and relevant person who intervenes the rules of the association.



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Chapter -5

(Right, duty and function of the functionaries/officer bearers)

16. Right, duty and function of the functionaries/officer bearers of the association:

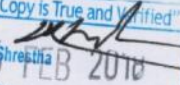
1) Right, duty and function of the Chairperson of the association shall be as follows:

- a) To chair in the meeting of general assembly and executive committee.
- b) To supervise and monitor the implementation of decisions of the meetings of executive committee and general assembly of the association and to provide proper direction.
- c) To do daily regular work as a chairperson.
- d) To work for the development of motor sports, road and transport, auto mobility sector and to keep close contact with Nepal Government, different organization and institution, authority, National Sports Council and Nepal Olympic Committee.
- e) To provide casting vote in case of equal vote.
- f) To provide leadership of the association.

2. Right, duty and function of the Vice-chairperson of the association shall be as follows:

- a) To perform and made to perform all the functions of chairperson in his/her absence.
- b) According to section 15(2), the rights of chairperson shall be exercised by the senior vice-chairperson of the federation in the absence of chairperson.

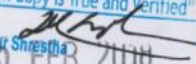


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- c) To perform and made to perform other functions delegated by of chairperson of the executive committee.
- d) To provide geographical and subject matter leadership.
3. Right, duty and function of the General Secretary of the association shall be as follows:
- a) To call meeting of executive committee by counseling with the chairperson and to call meeting of general assembly according to the decision of executive committee.
- b) To present agenda for discussion in the meeting of executive committee.
- c) To submit report of executive committee and to implement or made to implement the decisions.
- d) To keep update of minute book and to manage or made to manage administrative provisions.
- e) Editing the daily routine functions and duties of executive committee of the association.
- f) Editing the functions and duties assigned by the general assembly and executive committee.
- g) Verify the order, decision or written document of association.
- h) To make provision regarding representation of association and affiliated association where necessary.
- i) To keep record of association members and to do correspondences on behalf of federation of association.
- j) To send the updated report or progress detail report to the concerned institution.
- k) To maintain contact/close relationship with international organization related to motor sports, automobile and mobility.



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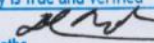
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- l) To make annual programme schedule of games and to send to executive committee for approval.
  - m) To perform other functions prescribed by chairperson and the executive committee.
  - n) General Secretary can take advance up to two Rs. 200,000/- (in words rupees two lac) at a time and can spend for accomplishment of work.
  - o) To provide administrative orders and get approval of the expenses.
- 4) Right, duty and function of the Secretary of the association shall be as follows:
- a) Work in the absence of general secretary
  - b) To do or made to do the work delegated by general secretary.
  - c) To provide Leadership to the Department and Committee and Sub-committee as assigned by executive committee.
  - d) To fulfill the responsibility assigned by the executive committee.
- 5) Right, duty and function of the Treasurer of the association shall be as follows:
- a) To take responsibility of works related to financial transactions.
  - b) To keep proper record of book keeping of accounts.
  - c) To submit budget and its details to executive committee and general assembly.
  - d) To search the source of income of the association.
  - e) To keep update the financial record of association legitimately and to maintain income and expenditure statement of federation transparently and to make provision for auditing of the same.



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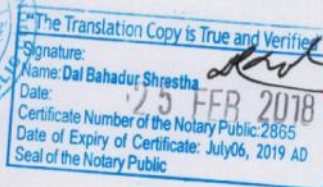
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- f) To bear all the responsibilities related to fund and accounts of the association.
  - g) To keep physical inventory of non-expendable property of the association.
  - h) To keep update of accounts of membership fee or donation or other collected mounts and to collect the amount remained to be collected.
  - j) To implement or made to implement the Public Purchase Act, 2063 issued by Government of Nepal.
- 6) Right, duty and function of the Joint-treasurer of the association shall be as follows:
- a) To take leadership in the matter of financial activities in the absence of treasurer and work as an assistant.
  - b) To fulfill the responsibility given by the executive committee, chairperson and general secretary.
  - c) To be active always for progress of financial sector of the association.
- 7) Right, duty and function of the Members of the association shall be as follows:
- a) To fulfill the responsibility given by the executive committee.
  - b) To do the work delegated by chairperson and general secretary.





Chapter - 6  
(Membership)

17. Membership of Association:

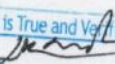
(1) Following the Constitution of Association and Articles of Association, Membership of the Association can be provided to the persons who have respect and belief with the Constitution of the association who have rendered direct or indirect assistance in the sector of motor sports, auto mobility, motoring and touring or any person who has interest in tourism sports or courageous work.

- (a) Life member
- (b) Honorary member
- (c) Distinguished member
- (d) Institutional member
- (e) Affiliated member

(2) Life membership of the Association shall be provided on the following conditions:

- (a) The person who has paid the life membership fee as prescribed by the association.
- (b) The Central Executive Committee of the Association can provide life membership to the persons who have rendered a significant contribution in the sector of motor sports, auto mobility, motoring and touring.
- (c) Life membership fee shall be as prescribed by Central Executive Committee. But, this section will have no objection to provide life membership pursuant to (b) of sub-section 2.
- (d) Executive Committee shall have right to increase and decrease



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the fee of Life membership.

- (e) The person who has paid the life membership fee shall be the member of regional or district level association and concerned sports association automatically.

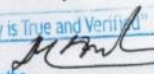
(3) Honorary membership of the Association shall be provided by the Central Executive Committee on the following conditions:

- (a) The persons or institution who have rendered their service since a long time in the sector of motor sports, automobile mobility, motoring and touring.
- (b) Any person who has rendered distinguished contribution for motor sports, automobile mobility, motoring and touring.
- (c) Honorary membership can be provided to any native person or foreign person or institution.
- (d) No fee shall be taken while providing honorary membership.
- (e) There shall be no voting right to the honorary member except the Nepalese Citizen.

(4) Distinguished membership of the Association can be provided to the following person or institution by the Central Executive Committee:-

- (a) Any person or institution who has rendered significant Financial contribution to the motor sports, automobile mobility, motoring and touring.
- (b) Any person or institution who has managed necessary sport-goods or physical infrastructures to the motor sports, automobile mobility, motoring and touring.
- (c) Any sportsman or trainer who has identified the nation by winning award in the International level in the motor sports, automobile mobility, motoring and touring.




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- (d) Distinguished member shall be empowered with all kinds of membership right.
- (5) General membership of the Association can be provided on the following basis:-
- (a) Any interested person or an expert related with courageous sports such as motor sports, automobile mobility, motoring and touring.
  - (b) Person who has respect and belief with this Constitution of association.
  - (c) General membership shall be provided only to the Nepalese citizens.
  - (d) General membership shall be provided by district executive committee in the circumstances when the constitution and regulations is framed related with membership regulations and as per instruction of Central Executive Committee. But, the honorary and distinguished membership shall be provided only by the Central Executive Committee.
  - (e) While paying general membership fee can be paid at a time up to the period of four years.
  - (f) General membership shall be ceased if membership not renewed within the prescribed time of the Association.
  - (g) General membership fee can be increased or decreased as per the decision of the Association.
  - (h) The regulation related with Association, shall be framed and implemented by Executive Committee which shall have to be followed compulsorily by all the related affiliated Association, Club, Event and Sector.



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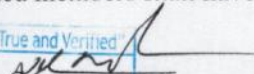
(5) Institutional membership of the Association can be provided on the following basis:-

- (a) If District Committee of National Sports Council, Local Administration Office or any club and association/institution appeals for membership along with their internal decision Institutional membership (Club or group) can be provided.
- (b) Institutional membership can be provided if levy paid as prescribed by the Association or only if Executive Committee feels that any person or institution has performed courageous work in the field of tourism sports like motor sports, automobile and mobility sector as per prevailing law in national and international level.
- (c) Institutional membership fee shall be as prescribed by Executive Committee.

(6) On behalf of Central Executive Committee of Association, Affiliated membership can be provided on the following basis:-

- (a) Any active club, event, association, institution and bodies who have reflected distinguished identity in the motor, motor-cycle sports, automobile and mobility, motoring and touring.
- (b) The Events of Regional, National and International level which are scheduled on determined time and occasion.
- (c) Affiliated institution, club and Event have to pay affiliation fee as per prescription.
- (d) In the Association, affiliated members shall have all the rights expect



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the voting right.

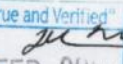
18. Qualification required to be member:

- (1) Only the following person shall be eligible to be a member:
  - a) Nepalese citizen who has attained the age of 18 years; but, there shall be no age bar in case of sportsman.
  - b) Should not be an employee of Association or under the Association
  - c) Not a insane person
  - d) Should be a person of high moral character and should not be convicted by court in criminal case.
  - e) Should have obtained approval from the Council in case of employee of National Sports Council

19. Termination of membership:-

- (1) Membership shall be terminated in the following circumstances:-
  - a) If membership not renewed.
  - b) If reported about any action performed against the objective of the Association and after the report the Central Executive Committee decided accordingly. But, before recommending to the Central Executive Committee for termination of general membership the Association should have given opportunity to the concerned person for clarification.
  - c) If convicted in a criminal offence involving moral turpitude.
  - d) If became insane or found to be mental misbalance.
  - e) If found to be a non-Nepalese citizen.
  - f) If resigned in writing.
  - g) Resignation of assistance and general member can be approved by the concerned District Executive Committee. But, its information should have to be given to the Central Association. Only the Central Executive Committee can give approval in case of other member except general



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member.

h) If given approval cancelled by the Council in case of an employee.

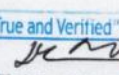
20. Membership terminating circumstances of Executive Committee:

(1) Membership of Central Executive Committee of the Association and Membership of Executive Committee of the Regional Association shall be terminated in the following circumstances:-

- a) If general membership not renewed.
- b) If Association found any action performed against the objective of the Association and after the report of the Federation of Association decided accordingly. But, before termination of membership the Association should have given opportunity to the concerned person for clarification.
- c) If convicted in a criminal offence involving moral turpitude.
- d) If became insane or found to be mental misbalance.
- e) If vote of no-confidence passed against the concerned member.
- f) If not able to pay debt of creditor.
- g) If appointed in Association as a paid employee.
- h) If found to be a non-Nepalese citizen.
- i) If died.
- j) If resigned in writing.
- k) If became absent from the three consecutive meetings without giving notice or five meetings during an entire period of tenure.
- l) If ceased to accept the membership of the Association

(2) Vice-chairperson, General Secretary, Joint-Secretary, Treasurer, Joint-Treasurer and Member can tender/submit their resignation to the Chairperson of Executive Committee of the Association and the Chairperson can tender/submit his/her resignation to the Executive Committee through the Senior Vice-Chairperson of the Association.



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21. Fulfillment of vacant post of member:

(1) If any post of member of the Central or Regional or District Executive Committee of this Association becomes vacant according to the Constitution of this Association that vacant post shall be fulfilled in the following way until the meeting of General Assembly:-

- (a) Functions performed by such member shall be delegated to perform by another member as per decision of the concerned Executive Committee. But, in case the vacant post is of the Chairperson, the Senior Vice-Chairperson shall perform or made to perform the function of the Chairperson.
- (b) But, such management of delegating another member in the vacant post may not be exercised when the post of the elected member falls vacant for less than two months before the general meeting.
- (c) The vacant post of the member shall be fulfilled by the general meeting. But, in case of nominated member, the same process shall be repeated as the previous member was nominated before.

Chapter - 7

(Motion of non-confidence)

22. Motion of non-confidence:

- (1) Motion of non-confidence against any member, Executive Committee of Association or Regional Executive Committee of Association shall have to be registered by the one fourth member of the concerned General Meeting.
- (2) In order to discuss and decide on the motion of non-confidence registered pursuant to sub-section (1), a notice shall have to be circulated to all the members for holding a special general meeting within 45 days by the concerned Executive Committee.
- (3) The meeting called for discussion and expression of their opinion against



and in favor of the motion of non-confidence and defensive statement of the concerned member or office bearer if passed by two third majorities of members against the motion of non-confidence, then it shall be assumed that the motion of non-confidence has been passed. Consequently, it shall be assumed that the concerned member or Executive Committee has been released from the post.

- (4) The special general meeting called in order to discuss and decide on the motion of non-confidence shall be chaired by the Chairperson of Executive Committee. But, the special general meeting called in order to discuss and decide on the motion of non-confidence against the Executive Committee shall be chaired by the most senior member of the meeting and similarly, if the motion of non-confidence is against the Chairperson then the special general meeting shall be chaired by the most senior vice-chairperson.
- (5) If the motion of non-confidence passed against the Executive Committee, an ad-hoc committee shall be formed by the special general meeting from the members of the meeting in order to accomplish election within three months.
- (6) If the circumstances permit, the motion of non-confidence can also be submitted in the Annual General Meeting.
- (7) The motion of non-confidence shall not be allowed to submit before completion of one year of the election and another motion of non-confidence cannot be submitted before one year from the date of non-approval of the previous motion of non-confidence.



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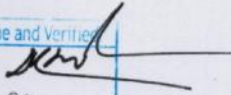
Chapter - 8

(Fund)

23. Fund's Operations:

- (1) The fund shall be operated by the joint signature of any two persons among the Chairperson, Secretary General, Treasurer and Joint Treasurer of the Association. There shall be separate fund of the Association comprised of following types of amount:-
  - a) Amount received from Government of Nepal or from the Council for assistance or other amount.
  - b) Donation, subscription or present received from International Donors' Institution or person with the pre-permission of relevant authority of Government of Nepal.
  - c) Amount received from membership entry fee, renewal fee, life membership fee.
  - d) Movable and immovable property earned or received by the Association.
  - e) Capital invested by the Association and other earned amount.
- (2) The fund of the Regional Level shall be operated by the joint signature of any two persons among the Chairperson, Secretary and Treasurer.
- (3) The Income-expenditure and Statement of accounts of the Association shall be audited by the approved auditor of Government of Nepal. Appointment of auditor shall be from the executive committee. The Auditor's report shall be submitted to the Council and relevant authority.



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Chapter - 9  
(Miscellaneous)


24. Amendment of Constitution:

- 1) If any amendment required in this constitution, the executive committee can propose for amendment by giving a written notice 21 days before the General Meeting.
- 2) The resolution of amending Constitution shall have to be passed by two-third majority of the present members in the General Meeting.
- 3) Pre-approval of the Council and relevant authority shall be required before enforcement of the amended constitution.

25. Election:

- 1) The election and general meeting shall have to be conducted within the last month of expiry of tenure of executive committee; otherwise, the functioning elected executive committee shall be converted in to ad-hoc committee automatically. According to the Constitution of Association, for the forthcoming election, an election committee shall be formed by the National Sports Council on request of the executive committee. In the election, representatives shall be present as observers from the National Sports Council Nepal Olympic Committee and International Federation of Association.
- 2) The election shall be accomplished according to the prescribed procedure of election committee until formation of election procedure.
- 3) The election committee shall be responsible to accomplish the election legally, independently and impartially.
- 4) The decision of the election committee shall be final.
- 5) To be a candidate for chairperson, shall have to be an Office Bearer for the period of one tenure; like this, to be a candidate of an Office Bearer, shall



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have to be a member of Executive Committee or Coordinator of any Department, Committee or Sub-committee for the period of one tenure.

26. Right to frame rule and by-rule:

- 1) In order to fulfill the objective of this constitution, the Executive Committee can frame necessary rules and by-rules.
- 2) The Executive Committee shall implement the proposed rules and by-rules after approval of the General Meeting.
- 3) In order to manage the membership of the Association, if necessitated, the Executive Committee can frame a Membership Distribution Regulations and implement after approval of the General Meeting.

27. Financial Year:

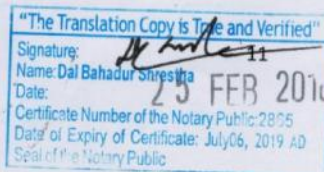
The Financial Year of the Association shall be as per Financial Year of Nepal Government. The Audit Report of every financial year of the Association shall be submitted to the Council within mid August. Due to any unavoidable reason if failed to submit within mid August, the audit report of the association shall have to be submitted to the Council within mid January mandatorily.

28. Financial regulations:

There shall be a separate Financial Regulations for proper management and operations of financial accounts/activities of the Association in a managed, transparent, scientific and legal way. Accordingly, shall be able to frame necessary regulations in order to lead forward the functional activities of the Association.

29. Advisory Council:

There shall be an advisory council comprised of 15 members under the chairmanship of former chairperson. Members shall be included from the distinguished personalities in the field of bravery/courageous work, tourism and automobiles.



30. Secretariat:

In order to carry out day to day work of the Association, there shall be a Secretariat comprised of maximum one third members of Executive Committee. The Secretariat can use full power of Executive Committee for two meetings.

31. Technical Committee:

In order to operate various types of games and for technical work, there shall be a Technical Committee comprised of seven members. The Committee will play a leadership role in all the technical works on behalf of Association.

32. Departments:

The Executive Committee can constitute various Committee, Sub-committee and Departments according to need of the Association. Leadership role of these committees shall be played by the Office Bearers and Members of the Executive Committee.

33. Power to remove difficulties:

If any difficulty arises in connection with the implementation of this Constitution, such difficulty shall be removed by the decision of Central Executive Committee and the information shall have to be shared in the meeting of General Assembly.

34. If any dispute arises in any subject matter connection with the Association, such dispute shall be solved with the co-ordination of Nepal Olympic Committee.


33. National/International Membership:

The Association can accept membership of any National/International body in order to develop, spread and get assistance in the field of automobiles & mobility and in the field of motor, motor cycle and auto sports.

34. Dissolution of Association:

If the Association dissolved, all kinds of its property shall be transferred to National Sports Council.



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35. Repeal and remedy:

- 1) The existing district and regional level units related with the Automobile Sports at the time of implementing this constitution shall not be recognized as formed by this Constitution if not recognized their formation by this constitution.
- 2) The recognition of existing clubs and institution under this Association shall be recognized continue as it is.
- 3) All the district and regional level committees formed by the approval of ad-hoc committees of this Association shall be recognized as formed according to this constitution. All the functions done/performed by the Central Executive Committee of Nepal Automobile Sports Association shall be recognized as done/performed according to this Constitution.
- 4) All the district and regional level ad-hoc committees formed by Executive Committee or approved by Central Executive Committee shall be recognized as formed by this Constitution.
- 5) After implementation of this constitution, the previous constitution, order and directives of Nepal Automobile Sports Association shall be repealed automatically.
- 6) Notwithstanding anything contained in this Constitution shall be conflicted with prevailing Nepalese Laws shall be null and void up to that extent.

The End

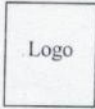


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English/Nepali Translation

Dispatch No.: 6839 25/02/2015

Email: dibyashrestha@gmail.com



"Sports for health, Sports for nation"

National Sports Council

Head Office Tripureshwor, Kathmandu, Nepal

Letter No. 383/071/072

(Office Seal)

Dept/Sec

Date: 20/02/2015 AD

M/s. Nepal Automobile Sports Association

Kathmandu

Subject: Regarding approval for amendment of Constitution/constitution

On the above subject, in accordance with the letter dated 19/01/2015 AD of that Association submitted to this Council for approval regarding amendment of Constitution/constitution as decided from the 5<sup>th</sup> Annual Meeting of that Association held at Nuwakot on 25/12/2014 AD, approval is hereby given for addition or amendment of the Constitution/constitution as follows according to the decision of this Council dated 25/02/2015 AD.

Particulars

1. Based on the request and recommendation of that association, the existing name shall be amended as follows in order to change the name of the association matching with prevailing modern International trend, for identification of association and smooth procedural operations of its scope.

Existing name (Previous name): Nepal Automobile Sports Association



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**Changed/Amended name: Nepal Automobiles' Association (NASA)**


2. In accordance with Sub-section (2) of Section 3, Chapter 2 of the Constitution, there shall be 21 members in the central committee of the association in place of 31.
3. In accordance with Part (c), Sub-section (2) of Section 3, Chapter 2 of the Constitution, there shall be total 3 vice-chairperson comprised of 2 elected vice-chairperson and 1 nominated vice-chairperson in the central committee of the association in place of 2 elected vice-chairperson and 3 nominated vice-chairperson as per previous provision.
4. In accordance with Part (d), Sub-section (2) of Section 3, Chapter 2 of the Constitution, there shall be total 4 Secretary, comprised of 2 elected Secretary and 2 nominated Secretary as per amended provision; whereas, there was 1 Secretary as per previous provision.
5. To be added (f) after Part (e), Sub-section (2) of Section 3 of the Constitution and as per amendment there shall be provision of comprising 1 Joint -Treasurer in Part (f).



P.O. Box 2090, Tripureshwor, Kathmandu, Tel #: 4-261873 (Secretariat)

4-250699, 4-248925, Fax #: 977-1-4-261766/4-4262079

"The Translation is True and Verified"

Signature: 

Name: Dal Bahadur Shrestha

Date: 7.5 FEB 2016

Certificate Number of the Notary Public: 2865

Date of Expiry of Certificate: July 06, 2019 AD

Seal of the Notary Public



"Sports for health, Sports for nation"

National Sports Council

Head Office Tripureshwor, Kathmandu, Nepal

Ref. No.

(Office Seal)

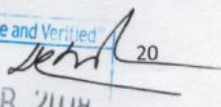
Dept/Sec

Date:

6. In Sub-section (4) of Section 3, there has to be a provision for nomination of joint-treasurer-1 by the executive committee.
7. In Sub-section (1) of Section 4, under the objectives, the following Parts (k- r) have to be added.
- Part k: To affiliate all the clubs related to road and transport in adventurous sports and mobility.
- Part l) Joining hands together with association and institutions related to natural environment and tourism by maintaining a balance between sports, tourism, nature and environment.
- Part m) To promote external and internal tourism through drive tourism.
- Part n) To publish or made to publish bulletins, books, newspapers for the giving information of sports.
- Part o) To manage or made to manage the economic assistance to make self-independence to the association.
- Part p) Doing other social responsible activities like safety road along with sports.
- Part q) Launch campaign to bring public awareness about traffic rules and safety rule and responsible vehicle owners.
- Part r) To be active for road safety and joining hand with governmental and non-governmental organization for it.



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Signature:  20

Name: Dal Bahadur Shrestha

Date: 25 FEB 2018

Certificate Number of the Notary Public: 2160

Date of Expiry of Certificate: July 06, 2018 AD

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Copy to: •

1. M/s. Secretariat of Council, N.S.C.
2. M/s. Department of Sports Development, N.S.C.

Sd/-

(Om Nath Neupane)

Acting Chief

Association and Institution Coordination Branch

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P.O. Box 2090, Tripureshwor, Kathmandu, Tel #: 4-261873 (Secretariat)

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